

APPLICATION FOR SKILLS RECOGNITION AND CREDIT

1. Personal Information			
First Name:		Surname:	
Address:			
Phone:		Date of Birth:	
Email:			
USI Number:			
2. Program Details			
Qualification Code and Title:			

I am applying for recognition/credit of the individual units of competency listed below:

Unit Code	Unit Title	CT [^]	RPL [*]
		<input type="checkbox"/>	<input type="checkbox"/>
		<input type="checkbox"/>	<input type="checkbox"/>
		<input type="checkbox"/>	<input type="checkbox"/>
		<input type="checkbox"/>	<input type="checkbox"/>

[^] Credit for units of competency already held may result in an exemption of fee for that unit of competency.

^{*} Recognition of previously obtained skills and knowledge may entitle you to a discount on each unit of competency approved for recognition.

1. Have you completed any formal training in this field before?

No Yes, please provide details:

Unit Code	Unit Title	Date Completed

2. Have you worked or do you have experience in this industry?

- No Yes, please provide details:

3. What were the main duties you performed that relate to this application?

Job Title	Employer	Date From	Date To

4. What type of evidence can you provide?

- Certificate or Transcript.
- Verified Position description.
- Portfolio of current/previous work experience.
- Other (*please describe*):

Student Declaration

I confirm that the information recorded here is true and correct.

Please return this completed form along with certified copies of any Certificates, Transcripts of Results, and Statements of Attainment, licences, tickets or other evidence of training for your assessor to review.

Student Signature: _____ Date: _____

OFFICE USE ONLY

Is the candidate suitable to apply for Credit Transfer? Yes No

Is the candidate suitable to apply for RPL? Yes No

If yes, provide student with Skills Recognition Assessment Kit for the relevant Qualification and Units of Competency

Unit Code	Unit Title	Approval Date

Assessor Name: _____

Assessor Signature: _____ Date: _____